

**Lempster School District  
School Board Meeting  
Tuesday, March 19, 2024, 5:00 PM  
Lempster Community School Library  
Approved Meeting Minutes**

**Present-Board members:** Kelly Caron, Jillian Thomas, Hilary Snide, Jessica Hooper (arrived at 5:21) and Bruce Cragin

**Superintendent/Director of Student Services:** Jim Lewis

**Absent Principal:** Ralph Peterson

**Call to order**

**J. Lewis**

The meeting was called to order at 5pm by Superintendent, Jim Lewis.

**Nominations for Board Chair**

**J. Lewis**

Mr. Lewis asked for nominations from the board for a board chair.

*Bruce Cragin made a motion to nominate Kelly Caron as board chair for another term as she is doing a stellar job, seconded by Jillian Thomas. All were in favor.*

The meeting was then turned over to Ms. Caron.

**Nominations for Board Vice-Chair**

**K. Caron**

Ms. Caron entertained nomination for vice chair.

*Bruce Cragin made a motion to nominate Jillian Thomas as vice chair, seconded by Hilary Snide. All were in favor.*

The board then discussed what night and time works best for the board to meet and it was decided that the first Tuesday of the month at 5:30 pm works best for everyone with no meetings in July and occasionally two meetings towards the end of the year (budget season).

**Agenda Adjustments**

**K. Caron**

The agenda was revised to add a discussion of the money that was added back into the budget at the district meeting; after the calendar discussion

**Review of minutes from 3.2.24**

**Board**

*Bruce Cragin made a motion to approve the minutes of 3.2.24, second by Jillian Thomas. All were in favor with Hilary Snide abstaining..*

*Jillian Thomas made a motion to approve the District meeting minutes of 3.2.24, second by Bruce Cragin. All were in favor with Hilary Snide abstaining.*

*Jillian Thomas made a motion to approve the non public meeting minutes of 3.2.24, second by Bruce Cragin. All were in favor with Hilary Snide abstaining.*

**Public comment;** members of the public included first grade teacher, Amy Murray and parent Selena Leite

**Administrative reports**

**J. Lewis**

Calendar changes were reviewed, with school starting on September 3rd. Fall Mountain has not released their calendar yet. It was the consensus of the board to wait until we see Fall Mountain's calendar to decide on ours.

Mr. Lewis showed the board a thank you printed in the Eagle Times to the citizens of Lempster for the generous budget increase voted in at the District Meeting. In addition to the part time custodial position and supplies, we will be able to increase the sub pay to \$100 per day, site licenses, add our summer school budget back, Title II professional development, vehicle maintenance, and van repair.

**Solar**

**J. Lewis**

They are currently waiting for yet another part, which is part of the battery back-up system.

**Eclipse**

**J. Lewis**

Title 4 money has paid for some solar eclipse glass for staff and students for the day of the event. Staff has volunteered to stay with students and a late bus will be available for those who want to be here.

**Bus Update**

**Mr. Peterson**

As Mr. Peterson was unavailable, Mr. Lewis reviewed the handout provided to the board. Bus training is coming up and we have an interested party.

Ms. Caron pointed out that it was important to remind 8th grade parents that they need to be familiar with how transportation works for the Fall Mountain high school students.

**Monthly Building needs maintenance update**

**J. Lewis**

PFOA in water, Secondwind company is still working with us on solving this. There is a new grant that may be able to help us with this. The level is not very high and it keeps going down each time we test for it. The sink water is fine.

Hot water pump leak has been repaired as of today!

**Finances**

**J. Lewis**

The manifests were reviewed and signed by the board

The business software update is being researched as our current program is 15 years old.

The bank will still not raise the limit on our debit card.

Signatures are needed by the board on numerous documents and will be signed tonight.

Ms. Thomas asked for some quotes from cleaning companies.

Ms. Caron asked for a review of the paraprofessional contract. Ms. Snide found an error, where the number thirteen was written as (14).

*Jillian Thomas made a motion to accept the general assurances document for FY25, second by Hilary Snide. All were in favor.*

*Jillian Thomas made a motion to accept the MS 22 appropriation as voted upon for 2024, second by Jessica Hooper. All were in favor, with Hilary Snide abstaining.*

**Other items**

**Board**

**Agenda Building**

**K. Caron**

Teacher slate for FY25, calendar, solar, monthly building needs, para contract, business software update

**Time and Place of next meeting**

**K. Caron**

The next meeting will be held on Tuesday, April 2, 2024 at 5:30pm.

*Jillian Thomas made a motion to go into nonpublic RSA 91-A:3 IIc at 5:50pm, second by Jessica Hooper.  
Roll call; Kelly-yes, Jillian-yes, Hilary-yes, Bruce-yes, Jessica-yes*

Respectfully submitted,

Susan Lichty  
Board Secretary